

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 12th DAY OF AUGUST 2025**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 12th of August 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

**DECLARE A QUORUM PRESENT:**

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

EXHIBIT  
AUG 26 2025  
APPROVED *icg*

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

**Call to Order by the County Judge, Chad Sims, at 9:03a.m.**

**ITEM A**

**AUDITOR:** Administrative Report given by Becky Haynes. No action to be taken submission of financial reports. Exhibit A

Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-310

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the line item transfer of \$262,501.91 Exhibit A-1

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Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025- 311

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$970,994.60. Exhibit A-2

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-312

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payroll for August 1, 2025. Exhibit A-3

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor

Motion carried unanimously (5-0)  
Order #2025-313

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Auditor's Office to apply for the SCAAP 2025 (State Criminal Alien assistance Program) Grant for Harrison County and if awarded authorization for the County Judge to execute acceptance of said grant award documents. Exhibit A-4

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-314

**ITEM #5.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve a Budget Amendment pursuant to LGC Sec. 111.0106, SPECIAL BUDGET FOR GRANT OR AID MONEY-Local Assistance and Tribal Consistency Fund (LACTF-2496) . Exhibit A-5

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**ITEM B**

**ROAD AND BRIDGE DEPARTMENT:** Luke Davis gave Administrative Report. No action to be taken concerning status of construction, maintenance and repairs of county roads, bridges and right of ways: also concerning condition of equipment. Exhibit B

Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-315

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

**NEW HIRES:** None

**RANGE/STEP CHANGES:** None

**RESIGNATIONS:**

7/24/25                      Cadarius Haynes                      Sr. Eq. Operator/31-3/\$17.2288

**TERMINATIONS:** None

RETIREMENTS: None

TRANSFER: None

Full Time Employees (54)	47 (Includes County Engineer & Road Administrator)
F/T Vacancies:	7
Part Time Employees (4)	4
Part Time Vacancy:	0
Temporary: (6)	5
Temp. Vacancies:	1

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Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-316

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Department as attached for Spectrum Gulf Coast, LLC as attached. Exhibit B-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-317

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Private Road Issuance Order #91 for PR #1241, running east and turning south off FM 9, approximately 635 feet north of the intersection of East Shreveport Camden Road (CR 1221) and FM 9, located in PCT 1. Exhibit B-3

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-318

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Private Road Issuance Order #92 for PR #3704, running north off FM 449, approximately 856 feet east of the intersection of Walkers Mill Road (CR 3705) and FM 449, located in PCT 4. Exhibit B-4

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025- 319

**ITEM #5.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the pre-bid lease purchase of (3) three dump trucks through Texas Interlocal Purchasing System and to authorize County Judge to execute any and all documents related to said lease/ Purchase agreement for the Road & Bridge Department subject to acceptance of necessary financial agreement. Exhibit B-5

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**ITEM C:**

**SHERIFF**: Administrative Report by BJ Fletcher: No action to be taken concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit C

**HARRISON COUNTY SHERIFF'S OFFICE ACTIVITY SUMMARY**

**DATES: 06-25-2025 TO 08-5-2025**

**Total Calls for Service: 3895    Criminal Reports Taken: 95**

Criminal Investigation Assigned Cases: **42**

Arrest HCSO: **114** (Figure: Arresting Deputy & Booking Jailer)

Traffic Citations Issued: **685**      Mental: **13**

Transport/Warrants Office: **62** Transports

**12,350** Mileage

Civil Process: Legal Documents Received: **112**

Served: **63** Personal Service

**27** Indictment Precepts served in Jail

**34** Tax Postings

**24** CCL/DC Postings

**1** Harrison Central Appraisal District Tax Sales

Total Served: **149**

Juror Notices: **1600**

8-5-2025 @ 11:35 AM    JAIL POPULATION: **258**

6-25-25 TO 8-5-25 CONTACT INMATES

MARION COUNTY (1) US MARSHALL (39) TOTAL **40**

## **HARRISON COUNTY SHERIFF'S OFFICE FIRE MARSHALL AND OSSF DIVISION ACTIVITY SUMMARY**

**06-25-2025- 07-29-2025**

### **FIRE MARSHALL DIVISION**

Citations/warrants: 0

Fire inspections: 08

Illegal dumping cases: 07

Loads: 09

Litter picked up (cubic feet): 5,040

Structure fires: 06

### **ENVIRONMENTAL HEALTH DIVISION**

Complaints:	16
Notice of violations:	04
Citations:	0
Inspections:	31
Utility Hookups- Upshur Rural Electric:	17
Utility Hookups- Panola – Harrison Electric:	Not Available
Single Family Permit: \$360.00	23=\$8,280.00
Commercial Permit: \$560.00	01= \$560.00
Multifamily Permit: \$560.00	0= \$0.00
Subdivision Review: \$50.00	01=\$50.00
Re-Inspection Fee: ½ of Permit fee	0=\$0.00
Total money Collected	\$8,890.00

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Motioned by Comm. Koos  
 Seconded by Comm. Ebarb  
 All members voting in favor  
 Motion carried unanimously (5-0)  
 Order #2025-320

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the out of state travel for Investigator Cody Hargrove and Investigator Kaylee Wallace to travel to Westminster, Colorado on November 2- November 8 to attend Bloodstain Pattern Analysis II and to rent a vehicle once they arrive in Colorado. Exhibit C-1

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**ITEM D**  
**COUNTY CLERK:**

Motioned by Comm. Timmins

Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-321

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the transcribed minutes of Commissioner's Court meeting on July 29, 2025. Exhibit D-1

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**ITEM E.**  
**TREASURER:**

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-322

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve of Quarterly Fees paid to the State Comptroller by the County Treasurer for April 1, 2025-June 30, 2025. Exhibit E-1

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Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-323

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve of the Harrison County Treasurer's Investment Report for the Month of June 2025. Exhibit E-2

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-324



**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve of Treasurer's Monthly Report for June 2025 and the authorization to publish on the county website pursuant to LGC section 114.026. Exhibit E-3

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**ITEM F.**

**PURCHASING:**

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-325

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve to solicit Request for Proposals to financial firms for the Audit Services for Harrison County. Exhibit F-1

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-326

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the renewal of the Eaton onsite service plan for Model 9170+UPS (backup power system) located in the Harrison County Jail. Exhibit F-2

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-327

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the following items to be declared as surplus: Exhibit F-3

4352 Air Compressor	12977 2025 Mack GR64F (LEASED)
12475 Body Camera	12978 2025 Mack GR64F (LEASED)
12976 2025 Mack GR64F (LEASED)	11027 Copier-Canon

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**ITEM G.**

**NEW BUSINESS:**

Motioned by Judge. Judge Sims  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-328

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of a contract regarding WeatherShield Proposal or PMR Proposal for the TIPS- Jail Annex Construction. Exhibit G-1

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-329

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve to terminate the software contract with Harris.gov for the Tax Assessors office that was approved December 17, 2025 and authorization for the county Judge to provide Notice of Termination under 15c of the contract; paragraph 20 for the notice provisions. Exhibit G-2

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-330

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, subject to ratification, in Open Court, the approval of the Discretionary Exemption check for \$2,107.33 to Central Title and the Resolution between Harrison County and ET Properties, LLC for the purchase price of \$50,000 for the property being .60 acres located at 2110 Warren Drive Marshall, TX 75670, said purchase is to be used as credit for hanger rent at Harrison County Airport by ET Properties, LLC. Exhibit G-3

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Motioned by Comm. Koos  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-331

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve of the 35 Year Harrison County Airport Ground Lease- Tenant Constructed Hangar No. 23 between Harrison County and ET Properties, commencing on August 1, 2025 and ending on July 31, 2060 and Aircraft Registration for said hanger. Exhibit G-4

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-332

**ITEM #5.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve of the 35 Year Harrison County Airport Ground Lease-Tenant Constructed Hangar No. 23A between Harrison County and ET Properties Commencing on August 1, 2025, and ending on July 31, 2060 and Aircraft registration for said hanger. Exhibit G-5

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-333

**ITEM #6.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve of the acceptance of FY26 SB224 Catalytic Converter Grant Motor Vehicle Crime Prevention Authority in the amount of \$213,727 with the county match of \$55,432 to be effective September 1, 2025- August 31, 2026 with the county match to be included in the FY 2025-2026 Budget. Exhibit G-6

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-335

**ITEM #7.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve and execution of a one year lease contract in the amount of \$181,000.00 (renewable each year unless either Party gives the other Party notice of non-renewal at least 30 days prior to the end of the then current term) between FLOCK Safety and Harrison County for the installation, operation and maintenance of the LPR (License Plate recognition) equipment described in the Lease Document with said ease to be budgeted I the FY 2025-2026 Budget Exhibit G-7

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-336

**ITEM #8.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve renewal of current bonds for County Judge Chad Sims and County Court at Law Judge Joe Black, in the amount of \$500,000.00 pursuant to SB387 to be effective September 1, 202 and to authorize payment of bond premiums in the amount of \$1585.00 per bond to be paid from line item County Judge 100.401.4481.10 and County Court at Law Judge 100.426.4481.15. Exhibit G-8

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Motioned by Comm. Timmins  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-337

**ITEM #9.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve the submission of the FY 2026-2027 Budget Harison County Community Justice Assistance Division (CJAD) Community Supervision and Corrections Department (CSCD). Exhibit G-9

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-338

**ITEM #10.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve the issuance of checks for mileage and per diem for the elections office employes to attend the SOS Law Seminar conference at the Kalahari Convention Center in Round Rock, Texas, August 10-13, 2025. Exhibit G-10

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-339

**ITEM #11.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve the application to the Texas Comptroller's Office to renew S.B. 22 Grant for Harrison County District Attorney's Office in the amount of \$275,000.00 for the 2025-2026 budget year. Exhibit G-11

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-340

**ITEM #12.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve the application to the Texas Comptroller's Office to renew S.B. 22 Grant for Harrison County Sheriff's Office in the amount of \$500,000.00 for the 2025-2026 budget year. Exhibit G-12

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-341

**ITEM #13.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve the contract between Harrison County and ETCOG Texas Eastern 911 Networks, so that ETCOG can continue the maintenance of the physical addresses assigned in the county and to assign new growth addresses in the County. The agreement shall be in affect September 1, 2025 through august 31, 2027 with total cost being \$5570.60 for two years with cost to be paid in advance of receipt of services. Exhibit G-13

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Motioned by Comm. Koos  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-342

**ITEM #14.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve the renewal of the Thomson Reuters Westlaw account #1000123561, which will start August 1, 2025, with new monthly charge rate of \$2,240.00 for a three year term, with a 5% annual price increase 2<sup>nd</sup> and 3<sup>rd</sup> year. Exhibit G-14

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2025-343

**ITEM #15.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County to approve the acceptance of the Hazard Mitigation Grant Program State Award Package in the amount of \$100,828.00 with the Federal Share being the amount of \$89,224.20 and the county local share match of

\$11,603.80 to be included in the FY 2025-2026 Budget and authorization for execution of all documents related to this grant acceptance. Exhibit G-15

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**Court Recessed at 10:15am**

**Court Reconvened at 10:25am**

**ITEM #16**

**FY 2025-2026 BUDGET WORKSHOP:**

1. HUMAN RESOURCES
2. CONSTABLE PCT #3
3. DISTRICT CLERK

**ADJOURNMENT:**

**With no further business to come before the Court for consideration and action, the motion was made by Commissioner Ebarb and seconded by Commissioner Koos to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 11:32a.m.**

**ATTEST:**



*Heather Henigan*

**Heather Henigan, County Clerk  
Harrison County, Texas**

*Chad Sims*

**Chad Sims, County Judge  
Harrison County, Texas**

**Minutes approved on:** August 26, 2025